

Technical Requirements

EVALUATION CRITERIA SCORE SHEET

COMPANY NAME:				Arcus		Supplier 3		Supplier 2		Supplier 4	
RFP Ref.	Max. scd	Weighting		Score	Weighted score	Score	Weighted score	Score	Weighted score	Score	Weighted score
QUALITY EVALUATION			60%								
Design and Specification	[4A]	5	45	4.00	36.00	4.00	36.00	4.00	36.00	2.00	18.00
Methods of delivery	[4B]	5	5	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Capability	[4C]	5	5	3.00	3.00	4.00	4.00	4.00	4.00	3.00	3.00
Approach to contract management	[4D]	5	5	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Quality Total:				15.00	47	16.00	48	16.00	48	13.00	29
RFP Ref.	Lowest bid received	Weighting %		Arcus Bid	Weighted score	Supplier 3 Bid	Weighted score	Supplier 2 Bid	Weighted score	Supplier 4 Bid	Weighted score
PRICE EVALUATION			40%								
Initial price	[5A]	225130.57		225130.57	0.00	308250.00	0.00	256325.00	0.00	328458.60	0.00
After clarification	[5B]	267302	40	267302	40.00	300750.00	35.55	289063	36.99	328458.60	32.55
	[5C]				#DIV/0!		#DIV/0!	-	-		-
Price Total:					#DIV/0!		#DIV/0!	37			33
TOTAL EVALUATION SCORE					87		84		85		62

Scoring guidance

Description	Score
Exceptional - The submission fully meets expectations and exceeds expectations in some or all respects in a manner that is considered advantageous.	5
Good - The submission fully meets expectations; and provides full confidence as to the ability, understanding, expertise, skills and/or resources of the Supplier to deliver the requirements	4
Satisfactory - The submission mostly meets expectations but there are minor reservations or weaknesses	3
Please note that the quality criteria questions require a minimum score threshold of 3 to be achieved in order to meet the minimum standards.	
FAILURE TO MEET THE MINIMUM STANDARD IN ANY QUESTION WILL RESULT IN YOUR SUBMISSION BEING EXCLUDED FROM THE EVALUATION PROCESS	
Poor - The submission meets expectations only to a limited extent as there are significant reservations or weaknesses	2
Very Poor - The submission fails to meet expectations to a substantial extent as there are very significant reservations or weaknesses	1
Unacceptable - There is no response, or the submission fails to meet expectations to a very substantial extent	0

Cost

6. PRICE

6.1 Suppliers must fill in the spreadsheet provided in Appendix C: Price Response Document.

6.2 The pricing mechanism will be evaluated as per the following:

The maximum mark available for Price will be 20%. This mark will be awarded to the lowest priced Potential Provider. Remaining Potential Providers will receive a mark out of this maximum mark on a pro rata basis dependent on how far they deviate from the lowest price.

The calculation that will be used to determine marks is as follows:

$$\text{Score} = \frac{\text{Lowest Tender Price}}{\text{Tender Price}} \times [20\%] \text{ (maximum mark available)}$$